

Phi Delta Kappa
Kennesaw Mountain Chapter #1485
Executive Board Meeting
January 7, 2012

Minutes

I. President's Report

President Susan Newman called the meeting to order. Minutes from the December 12 Executive Board Call Meeting were approved. It was confirmed that Dr. Pam Colvin, an Administrator from the Cherokee County School system who is on Special Assignment for Race to the Top, will be our guest speaker for the March 1st Phi Delta Kappa meeting which was added to the schedule at the December 12th Board meeting. Dr. Colvin will talk about the new statewide instrument, Teacher Keys, which will be used to evaluate all certified staff in Race to the Top.

The following Executive Board members were affirmed for 2012-2013:

Susan Newman – President
Joanne Lee – Vice President for Programs/Newsletter
Leigh Graham – Vice President for Membership
Linda Akanbi – Co-Vice President for Communications
*Debra Coffey – Co-Vice President for Communications/VP for Research
Alex Alvarez – Vice President for Foundations
Cindy Szweg – Treasurer
Cathie Newell – Webmistress/Historian

*Debra Coffey will roll off as Co-Vice President for Communications in Fall 2012 and assume the role of Vice President for Research at that time.

Executive Board members are expected to serve two-year terms and may be re-elected. Joanne explained the calendar year for the organization begins on July 1st and ends on June 30th.

II. Treasurer's Report

Cathie Newell gave the Treasurer's report. She reported that the chapter's account balance is \$3,005. Cathie stated that the treasurer gets the money in the bank for international memberships, but we do not know who the membership dues are for. Joanne said that she would call International to try to get that problem addressed.

At the meeting, Leigh donated the Kinard Scholarship money in the amount of \$300.00 to the chapter to reimburse the chapter for the cost of her registration at the PDK International Conference in February of 2011

Susan gave an update on Dr. Carla Northcutt's health and shared that she was back in the

Hospital. Unanimous approval was given to send her a plant and to spend between \$30.00 and \$50.00 dollars. Cathie offered to take care of ordering the plant.

The audit of the books has yet to be completed. Once the books have been transferred to Cindy, Cindy and Susan will handle the audit.

III. Vice President for Programs/Newsletter Report

On the meeting arrangements, Joanne reported that she had talked to Provino's and let them know that the room where PDK meets is too small. They said that we need at least 40 people to get a bigger room.

New members will be inducted at the January 24th meeting. Leigh will perform the inductions. Members who join at the January meeting will be installed at the March meeting. At the April meeting, all those who joined this year will be recognized.

Linda and Debra will be installed as Co-Vice Presidents for Communications at the January meeting (Debra will be installed as Vice President for Research in Fall 2012).

We will still have the Bears, Bunnies and Blankets collection at the meeting. Joanne will call Rose Tucker to see if she is still handling that.

Executive Board members prepared the newsletter for mailing. Seventy-five newsletters were printed and 60 were mailed to our 48 international and 12 local members. Officers will not be mailed a copy of the newsletter. Joanne was given \$100.00 to cover the cost of printing.

IV. Vice President for Membership Report

Leigh reported that of 12 the local members who joined at the last meeting, two were students and the rest were professionals. Leigh will do the certificates for the locals and mail them out. International members will get their certificates from international. Leigh will give Debra the complete membership list.

Leigh made 100 membership applications to insert into the newsletter. She will also have the application up on the internet at the next meeting. Leigh will handle the logistics for signing-in and joining.

V. Historian/Web Mistress Report

Cathie will post the minutes to the website. The Board discussed how to send the information to Cathie to be uploaded to the web. It needs to be sent in Word, PDF or JPEG(for pictures).

Cathie will make a live link for membership sign-up.

VI. Foundation Report

Alex gave an update on the scholarship application deadlines. Applications for the Bob Moore Student Teacher Scholarship are to be postmarked by February 17, 2012. Applications for the J. Carla Northcutt and the Hugh Kinard Scholarships are to be postmarked by March 16, 2012. This information is also in the newsletter that is going out. Board members volunteered to help get the word out about the scholarships available. Susan will contact the FEA advisors at the high schools in Cherokee County and the Marietta City Schools. Leigh will do Cobb County and Joanne will get the message out to KSU students. Alex stated that the scholarships are available online at our chapter website.

We will also have a raffle at our next general meeting to help raise money for scholarships. The cost of the raffle tickets will be \$2.00 each or three tickets for \$5.00. There will be a drawing for a free dinner.

VII. Closing

Susan announced that we have agreed to be a host of a state chapter, but still maintain our own identity.

Leigh distributed the calling list for the January 24th meeting. We are to have all the calls made by January 14, 2012. We are to remind members to make their reservations for the meeting and to bring bears/bunnies, books or blankets.

The meeting was adjourned.